



## **FORWARD PLAN OF KEY DECISIONS**

**1 October 2009 - 30 January 2010**

Paul Carter  
Leader of the County Council  
17 September 2009

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

## FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

**A “key decision” means an executive decision which is likely to:-**

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)

<b>The matter to be decided</b>	<b>Who will take the decision (see notes)</b>	<b>When the decision will be taken</b>	<b>The groups that will be consulted</b>	<b>How the consultation will be done</b>	<b>Who people should contact to make comments (see notes)</b>	<b>Documents that will be relied on when the decision is taken</b>
<b>Chief Executives Directorate</b>						
Phase 2 Gateway Roll-out, to include commissioning of works – directly or indirectly; purchase of Mobile units: entering into various underpinning partnership contract to ensure delivery of program	Cabinet Member for Corporate Support Services and Performance Management	Between October and November 2009	Consultation has been ongoing through implementation of Phase 1, and will continue with strategic partners, 3 <sup>rd</sup> Sector organisations, community groups and the	Through use of internal electronic communication, external e-mail and correspondence	Tanya Oliver Director of Strategic Development & Public Access	Gateway Strategy 2007; Toward 2010; Vision for Kent; current County Council MTP; Strategic

			general public	nce; regular Board and operational meetings; local fora i.e. LSP, and by the use of external media such as County Council and District magazines, poster campaigns, local press and radio.		Development Unit Business Plan
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Decision to award the Kent TV contract to an external company, pending the review of Kent TV and following the tender process	Cabinet	Between December and January 2010	Emails and phone calls.	Internal only	Tanya Oliver Director of Strategic Development & Public Access	None.
Autumn Budget Statement	Cabinet	October 2009	Will go to Budget IMG in October.	N/a	Lynda McMullan, Director of Finance	None.
Framework contract for room hire and conferencing providers (4 year contract)	Cabinet Member for Corporate Support Services and Performance Management	November 2009	Managing and resources Directors	Meetings and briefing papers	Peter Binnie Head of Operations Or Andy Coveney Programme Manager,	Exempt Report

					Value For Money	
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<b>Children, Families &amp; Education Directorate</b>						
Closure of Astor of Hever (Community) School and replacement with Government Funded Academy	Cabinet Member for Children, Families and Education	In the Month of December 2009	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.  A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Chris Jones Area Education Officer Maidstone, Ton & Malling	None.
Closure of Linden Grove (Community) Primary School and Ashford Christ Church, Church of England (Voluntary Aided) Maths & Computer Specialist College and their Replacement with an all-age Government Funded Academy	Cabinet Member for Children, Families and Education	October 2009	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.  A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	David Adams Area Children's Services Officer, Ashford & Shepway	None.

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Proposed Change of Age Range for Aylesham Primary School (from 3 - 11 years to 4 - 11 years) and the Closure of the Maintained Nursery Unit.	Cabinet Member for Children, Families and Education	February 2010	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.</p> <p>A report will be presented to SOAB at its meeting in February on the outcome of the public consultation.</p>	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy.	Martyn Doole, Area Children's Services Officer	None.
Archers Court Maths & Computing College - Proposed Closure and Replacement with Government Funded Academy	Cabinet Member for Children, Families and Education	January 2010	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation.</p>	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of	Martyn Doole, Area Children's Services Officer	None.

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The Proposed Amalgamation of Walmer Science College And Castle Community College -Deal	Cabinet Member for Children, Families and Education	January 2010	<p>MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education.</p> <p>A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation</p>	<p>Schools) Regulations 2007.</p> <p>Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.</p>	Martyn Doole, Area Children's Services Officer	None.
Proposed Relocation Of Laleham Gap School Margate To A Site At Newlands Lane, Broadstairs Adjacent To The New Ellington And Hereson School In A New Building To Be Provide Through BSF Funding	Cabinet Member for Children, Families and Education	December 2009	<p>MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations, Diocesan Boards of Education and the Health Authority Internal only.</p> <p>A report will be presented to SOAB at its meeting in September 2009 seeking approval to go to public consultation</p>	<p>Public meeting and consultation document sent out to parents and others in accordance with the agreed policy</p>	Martyn Doole, Area Children's Services Officer	None.

			A report will be presented to SOAB at its meeting in November 2009 on the outcome of the public consultation			
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Children's Centre's- Round 3 - Confirming The Sites And / Or Buildings For The Location Of 30 Children's Centres	Cabinet	October 2009	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007	Alex Gamby Head of Early Years & Childcare	Report - Round 3 Children's Centres  ROD
New Primary School Provision On The Goat Lees Housing Development, Ashford	Cabinet Member for Children, Families and Education	February 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent  A report was presented to SOAB at its meeting on 17	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation	David Adams Area Children's Services Officer, Ashford & Shepway	None.

			July 2008 to seek its views on going out to public consultation.  A report will be presented to SOAB at its meeting in October 2009 on the outcome of the public consultation	Establishment and Discontinuance of Schools) Regulations 2007.		
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<b>Communities Directorate</b>						
Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust	Cabinet	November 2009	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Andrea Crease Estates Surveyor or Nigel Brown Manager Estates Management, Property Group Rm	Documentation to be provided once available
Approval of a Grant Agreement between Kent County Council and Turner Contemporary	Cabinet	November 2009	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Richard Morsley, Turner Contemporary Project Manager	Documentation to be provided once available
Authority to execute Developer Agreement relating to land at James Whatman Way, Maidstone for the new Library and History Centre	Cabinet Member for Communities	Not before December 2009	Key stakeholders, customers of existing services, Members of KCC and MBC	Dedicated website and e-mail Briefings	Des Crilley, Director of Community Cultural Services	None.
<b>Environment &amp; Regeneration Directorate</b>						



A Policy For The Management Of Obstructions And Temporary Items On The Public Highway	Cabinet Member for Environment, Highways and Waste	October 2009	District Councils	Share Draft policy, seek opinions	David Latham, Roadworks (Streetworks) Manager	Policy document and guidelines
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Temporary Signs Policy	Cabinet Member for Environment, Highways and Waste	October 2009	Automobile Association and Royal Automobile Club	By letter enclosing draft policy		Policy document and guidelines
Disabled Parking Bays	Cabinet Member for Environment, Highways and Waste	October 2009	Disability groups and District Councils	Postal, District Eng + Pkg Managers Meetings, Verbal phone call with Disability Group	Lorna Day, Kent Parking Manager	Policy document and guidelines
Kent Permit Scheme	Cabinet Member for Environment, Highways and Waste	October 2009	National Joint Utilities Group covering all works promoters. Emergency services Kent bus operators District & Parish councils Residents Associations. Neighbouring County Councils, Bexley Borough Council Depart for Transport.	Postal, through e-mail, face to face meetings, and local media briefings	Lloyd Holliday, Network Performance Manager	Award report to include the DfT approval
East Kent Waste Project: signing of a partnership agreement between KCC and Canterbury City Council, Thanet, Shepway and Dover District Councils	Cabinet Member for Environment, Highways and Waste	October 2009	East Kent Leaders and Chief Executives Forum.  East Kent Joint Arrangements Committee	Each council will undertake its own informal consultation	Linda Davies, Director, Environment & Waste	Minutes of East Kent Leaders and Chief Executives meeting of 13th

**Kent Adult Social Services**

Approval for a new service model for the re-provision of In-house Day Services for People with a Learning Disability in the Canterbury District	Cabinet Member for Adult Social Services	October 2009	Service users, parent carers, staff, trade unions and other key stakeholders have all been consulted over the design of the new service model over recent months.	Meetings, discussion groups with advocates, correspondence	Andrew McMillan, Project Manager andrew.mcmillan@kent.gov.uk, 01622 749422	Valuing People Now White Paper, KCCs 'What Makes a Good Day' policy document
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**NOTES**

## 1. The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste
Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services
Mr Graham Gibbens	Cabinet Member for Adult Social Services
Mr Roger Gough	Cabinet Member for Corporate Support Services & Performance Management

## 2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Tanya Oliver, [tanya.oliver@kent.gov.uk](mailto:tanya.oliver@kent.gov.uk)  
Lynda McMullan, [lynda.mcmullan@kent.gov.uk](mailto:lynda.mcmullan@kent.gov.uk)  
Chris Jones, [chris.jones@kent.gov.uk](mailto:chris.jones@kent.gov.uk)  
David Adams, [david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)  
Andrea Crease, [andrea.crease@kent.gov.uk](mailto:andrea.crease@kent.gov.uk)  
Nigel Brown, [nigel.brown@kent.gov.uk](mailto:nigel.brown@kent.gov.uk)  
Peter Binnie, [peter.binnie@kent.gov.uk](mailto:peter.binnie@kent.gov.uk)  
Andy Coveney, [andy.coveney@kent.gov.uk](mailto:andy.coveney@kent.gov.uk)

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone ME14 1XX

Richard Morsley, [richard.morsley@kent.gov.uk](mailto:richard.morsley@kent.gov.uk)  
Lorna Day, [lorna.day@kent.gov.uk](mailto:lorna.day@kent.gov.uk)  
Linda Davies, [linda.davies@kent.gov.uk](mailto:linda.davies@kent.gov.uk)  
Lloyd Holliday, [lloyd.holliday@kent.gov.uk](mailto:lloyd.holliday@kent.gov.uk)

The following officer can be contacted by writing to Clover House, John Wilson Business Park, Thanet Way, Whitstable CT5 3QZ

Martyn Doole, [martyn.doole@kent.gov.uk](mailto:martyn.doole@kent.gov.uk)

The following officer can be contacted by writing Oakwood House, Stable Block, Oakwood Park, Maidstone ME14 8AE

Alex Gamby, [alex.gamby@kent.gov.uk](mailto:alex.gamby@kent.gov.uk)

The following officer can be contacted by writing to 1<sup>st</sup> Floor Ashford Highways Depot, Kent Highways Services, Henwood Industrial Estate, Javelin Way, Ashford TN24 8AD

David Latham, [david.latham@kent.gov.uk](mailto:david.latham@kent.gov.uk)

The following officer can be contact by writing to St Peter's House, Dane Valley Road, St Peter's, Broadstairs CT10 3JJ

Andrew McMillan, [andrew.mcmillan@kent.gov.uk](mailto:andrew.mcmillan@kent.gov.uk)